

Checklist for the Sustainable Organisation of Meetings and Events of the Alpine Convention

Event: 19th session of the Youth Parliament to the Alpine Convention, Karolinen-Gymnasium Rosenheim, 10th to 14th March 2025, 80 students and 20 teachers

Short description: For 18 years, the Youth Parliament to the Alpine Convention has brought together young people from 10 schools in seven Alpine countries to discuss current issues affecting the Alpine region in a parliamentary simulation. It aims to give an insight into parliamentary structures and to provide a forum for students to take part in political discussions. It is also a platform for cultural exchange and networking among young people.

Regional or national certification not applicable because: There is none in Bavaria/Germany

Venue	Concrete implementation
<ul style="list-style-type: none"> Choose a location with high ecological standards (e.g. energy efficient) and 	We are going to use rooms in our school for the event apart from the general assembly, for which we will travel to the Bavarian Landtag in Munich.
<ul style="list-style-type: none"> Good accessibility by public transport or foot 	Our school is located in the centre of Rosenheim and is easily accessible by public transport.
Accommodation	Concrete implementation
<ul style="list-style-type: none"> Recommend hotels with high ecological standards (e.g. certified) 	There is no choice of certified hotels in Rosenheim, but the hotel we chose is constantly reviewing its processes with regard to environmental issues.
<ul style="list-style-type: none"> Recommend hotels in walking distance or with good connection to the event location 	The hotel we chose to accommodate the teachers is within walking distance of both the train station and the school.
Technical Equipment	Concrete implementation

- Choose a local/regional technical supplier to minimise the need for transportation, if possible
- We have our own technical services in the school (Karo Sound and Light).

Catering/Meals	Concrete implementation
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| <ul style="list-style-type: none"> Choose caterers and restaurants which have high environmental standards | <p>Our main caterer is a certified organic company.</p> |
| <ul style="list-style-type: none"> Ask caterers and restaurants to use regional/seasonal foods (this should be possible without additional costs) and, if possible, organic and fairtrade products (might increase costs) | <p>They use regional ingredients and certified organic products whenever possible.</p> |
| <ul style="list-style-type: none"> Ask for at least one vegetarian menu alternative or ask for vegetarian food only | <p>There will be a vegetarian alternative at every meal; some of the meals will be vegetarian only.</p> |
| <ul style="list-style-type: none"> Avoid single-use packaging (e.g. for sugar, salt, pepper or candies) | <p>We won't use any of these.</p> |
| <ul style="list-style-type: none"> Ask for a supply of tap water; if feasible, avoid bottles | <p>All participants will be provided with tap water and asked to bring their own flasks. For coffee or tea, they can use the reusable coffee mugs they are going to be given.</p> |
| <ul style="list-style-type: none"> Communicate the ecological reasons behind the choice of foods (e.g. on menu cards) | <p>We are planning a poster exhibition to communicate our choice of food / drink (food sharing, slow food, tap water, local coffee roaster, etc.).</p> |
| <ul style="list-style-type: none"> Avoid food waste by adjusting the amount of food to the number of participants and try, if possible, to organise the reuse of leftovers | <p>Our main caterer does that and we always do it when preparing food together with pupils in our school kitchen.</p> |

Mobility	Concrete Implementation
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| <ul style="list-style-type: none"> 🍃 Encourage the use of public transport and provide information on public transport options; refrain from giving information on car or plane travel | <p>All delegations are going to travel by bus or train.</p> |
| <ul style="list-style-type: none"> 🍃 Recommend comparing the overall travel times between plane, car, and public transport | <p>unnecessary</p> |
| <ul style="list-style-type: none"> 🍃 Organise shuttles where public transport is not available | <p>We have arranged shuttles to the Bavarian Parliament and to Nicklheim Moor.</p> |

Procurement of Supplies	Concrete Implementation
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| <ul style="list-style-type: none"> 🍃 Use reusable badges and collect them after the meeting | <p>At present we are looking for a reusable solution for our badges.</p> |
| <ul style="list-style-type: none"> 🍃 If give-aways are necessary, try to choose gifts which will actually be used and have a small ecological footprint | <p>Students and teachers will receive cloth bags and pens from the city of Rosenheim. They will also receive reusable coffee cups.</p> |
| <ul style="list-style-type: none"> 🍃 Use reusable decoration only (plan rollups etc. accordingly) | <p>We will print a YPAC flag, which will be given to the next organising school each year.</p> |
| <ul style="list-style-type: none"> 🍃 Paper:
Minimise the printing of material
Use recycled or at least FSC-certified paper | <p>Our daily press releases (YPAC's Flying Facts) are posted on Instagram and on our website, with only a small number of copies printed for promotional purposes.</p> |
| <ul style="list-style-type: none"> 🍃 Pay attention to ecological/social certificates of purchased goods | <p>Since we are both a <i>Fairtrade School</i> and a <i>"Partnerschule Verbraucherbildung"</i> we always do that.</p> |

Waste Management

Concrete Implementation

- Reduce waste as much as possible This is high up on our agenda.
- Ensure, as far as possible, recycling or reuse -"-
- Provide bins for waste separation The school provides bins to collect paper waste separately and we will make sure that plastic etc. will also be collected separately, especially in the kitchen.

Social Responsibility

Concrete Implementation

- Ensure accessibility for disabled people in all aspects of the event There is one participant who needs a wheelchair. We have found a host family for him and our school and the Bavarian Parliament building have escalators to give him access to all the venues.
- If possible, include social projects (e.g. for catering or give-aways)
- Promote gender equality in selection of speakers We will do our best.

Communication

Concrete Implementation

- Communicate the sustainable approach to the organising team, all suppliers (technical, catering, venue, accommodation, etc.) and the participants We have started to do that.
- Include the "Alpine Convention Green Event" logo in the internal and external communication We will do that.
- If possible, get a "green event" label and include it in communication with the participants There is no green event label that applies to us in Bavaria/Germany.